

# ATTACHMENT 4

## Therapy Services for Spell of Illness

### Training Sessions for Submitting Prior Authorization Requests Via the Web

The following table lists the locations, dates, and times for training on submitting therapy spell of illness (SOI) prior authorization requests via the Web. Providers that indicate the following processing types in Element 3 of the Prior Authorization Request Form (PA/RF) are strongly encouraged to attend one of these trainings:

- 114 (SOI for physical therapy).
- 115 (SOI for occupational therapy).
- 116 (SOI for speech and language pathology).

To register for a training session, go to the Medicaid Web site at [dhfs.wisconsin.gov/medicaid/](http://dhfs.wisconsin.gov/medicaid/) or call Provider Services at (800) 947-9627 or (608) 221-9883.

Location	Date	Time
Park Inn Hotel 2101 N Mountain Rd <b>Wausau WI</b> 54401 (715) 842-0711	July 13	Check in — 10:00 a.m. to 10:30 a.m. Training — 10:30 a.m. to 12:00 p.m.
The Plaza 1202 W Clairemont Ave <b>Eau Claire WI</b> 54701 (715) 834-3181	July 15	Check in — 10:00 a.m. to 10:30 a.m. Training — 10:30 a.m. to 12:00 p.m.
Four Points Sheraton — Airport 4747 S Howell Ave <b>Milwaukee WI</b> 53207 (414) 615-8000	July 20	Check in — 10:00 a.m. to 10:30 a.m. Training — 10:30 a.m. to 12:00 p.m.
Regency Suites 333 Main St <b>Green Bay WI</b> 54301 (920) 432-4555	July 22	Check in — 10:00 a.m. to 10:30 a.m. Training — 10:30 a.m. to 12:00 p.m.
Holiday Inn — East 3841 E Washington Ave <b>Madison WI</b> 53704 (608) 244-2481	July 28	Check in — 10:00 a.m. to 10:30 a.m. Training — 10:30 a.m. to 12:00 p.m.